Village Of Downing

MEETING Minutes

August 10,2026

Call to order at 7:00pm by Nutter

PLEDGE OF LEGIONS

ROLL CALL Village board members- Jeremy Nutter, Sue Mason, Tom Berends, Laura Lee don't need to attend, and Jennifer Lagerstrom

Approval of Agenda ***APPROVED*** Motioned by Mason Second by Berends

Reading/APPROVAL of July Meeting ***APPROVED*** Motioned by Mason Second by Berends

Reading/APPROVAL July Financials ***APPROVED*** Motioned by Mason Second by Nutter

Citizen Questions and Concerns Dick Schug, Justin Steinmeyer, Ryan Jones, and Lynn Mcintyre

Dick is wanting to know when culverts will be done and if we could put a STOP Sign at Tainter west and 1st st. Nutter let Dick know it would be about 2 weeks or so and he didn't see why we couldn't put a sign there. Nutter said he will call the county about a stop sign.

UNFINISHED BUSINESS

-PARK/ TASK FORCE UPDATE: Cans $168.00 for cans in June. Donation boxes for July Pump House had $0, and Brothers had $29.81. April to August $90.52 in Pump House and Brothers $188.13 and in cans $464.00 Totaling $525.00

With this we are starting the Traveling Trophy. Every month we will see who donates the most, and they will receive the Trophy for the month with their name on a plate for the month. They will also have a shout out on the Facebook page. This month it was Brothers.

A community-based group - Logo Downing Triple Creek Country to use the digital copy of the Village of Downing. Copy rite release to use Village of Downing was okayed and APPROVED by Nutter and Second by Berends

There are Multiple Phases for the park

*PHASE 1 **ALL COMPLETED**- Basketball court resurfaced and painted, Teeter totters, Sign is up which a Thrivent grant helped with fixing that, Sandbox Thank you Mason Excavating, and Tic Tac Toe up which all lumber was donated from Logghe Trucking, Double Camel which will be painted and fixed and hopscotch

*PHASE II- grants are applied to complete Electricity, Drainage, and Bathrooms. We need Approval from village to complete these things. Motion was made and APPROVED by Nutter and Second by Berends to get bids and complete these projects as the money comes in.

*PHASE III will be once everything else is completed. It's in the future

SEPTEMBER 19th is the corn boil and Bratt feed and needs motion to purchase the sign. APPROVED motion was made to purchase the signs needed Second by Berends

-MSILT Grant: Dustin said street signs and stop sign are in and 2 weeks or so out for the culvert work

NEW BUSINESS

-CEDAR CORP: Early Spring we held off for a year and now is that time. The clean water fund is due in October. The ITA we need to move forward on the surveys we did in May. CGB 50/50 match from the state. September 2027 would be the clean water if passed.

This would make a SPRING 2028 Construction.

Village board need to make decisions so surveys for bids can begin. Jennifer has all the contracts, and the board needs to sign them to go forward. The village asked if we could discuss between board in September and have Jennifer submit the signed contracts. Cedar Corp was fine with that.

-ORDINANCE #07-132026 LETTER OF VIOLATION: Complaint forms are om the website so whenever we receive a complaint Jennifer will text the group to see if send a letter that day or bring it to board.

-LEVY APPROVAL: Nothing to report will be sitting with Andrew and we will have to have a special meeting to approve. I need to have an agenda posted for 24 hrs.

-SIDEWALK/RAILING: Nothing yet Jennifer will put a bid out and open the bids next meeting to APPROVE at next meeting

-STEINMEYER INSPECTION ACTIVITY REPORT: Board had Justin come in so we could clarify what jobs he does and what the village does. Lagerstrom stated it would be nice to get something on the web page so residents can view what they need to do. Now he does new buildings, Remodeling Additions kind of a gray area, if boards or railings being replaced are a different size then what was there.

Justin stated he's open to doing what the board would like. The board asked if we could have him come back to the October 12th meeting so we as a board can discuss what we would like in the September meeting.

Justin agreed and will be at the October 12th meeting.

Also, every building permit issued by Steinmeyers Jennifer will be forwarded to the accessor.

CDC- Homes, Decks, and Mayor building.

-OPERATORS LICENSE APPROVAL: Nothing to report

OTHER BUSINESS

- Dehumidifier in the room. If you come to the office, please dump the water in it.
- Hardware store in Glenwood. Only the board members can charge there for the Village.

“THE BOARD MAY CONSIDER AND ACT ON ANY AGENDA ITEM”

Motion to Adjourn by Nutter Second by Berends at 9:02PM

VILLAGE CLERK OF DOWNING

JENNIFER LAGERSTROM {typed 8-12-2026}