

Village Of Downing

# MEETING Minutes

October 13,2025

Call to order at 7:00 pm by Nutter

## **PLEDGE OF LEGIONS**

**ROLL CALL** Village board members- Jeremy Nutter,Sue Mason, Tom Berends, Laura Lee, and Jennifer Lagerstrom

**Reading of September Meeting Minutes** APPROVED Motioned by Nutter  
Second by Berends

**September Financials** APPROVED Motioned by Nutter Second by Berends

**Citizen Questions and Concerns** None

## **UNFINISHED BUSINESS**

-CEDAR CORP UPDATE: Received email from cedar corp we are ready for the survey. Jennifer will print out and mail a letter from the village explaining what is happening. We will give this a few days and then we will begin the survey process

-LIFT STATION UPDATE: The lift Station is done and ready to go. Do we need to do basket we are not sure yet so Jeremy will contact John the rep. Jeremy did state the big seller for us was no more basket so if this is not the case there be some discussion. In the process of getting the new pumps we did find out one of our pumps has not been working for some time.

Everything looks real nice and everyone did a GREAT JOB

-DUNN COUNTY FAIRNOOK/SUMMIT REPAIRS: SEE GRANTS BELOW FOR INFORMATION

-PARK/ TASK FORCE UPDATE: Another 50.00 for cans and Drew Mason is going to look at the draining and Jen and Sue will look at fundraising after holidays

-ADDRESSING ORDINANCE: wording APPROVED motioned by Mason Second by Berends. The Village will vote on new ordinance at next meeting

## **NEW BUSINESS**

-COMMERCIAL TESTING: commercial testing has gone all on line now. Reports will be printed and put in binder if any red flags Jennifer will get contacted and Jeremy will be notified

-DON'S SWEEPER SERVICES: Don is retiring Noah will be taking over

-AGRICULTURAL GRANT: Looking into Rolley road with the grants and other roads in town. Fairnook Road village will apply for agricultural grant now and others in April. Jennifer and Sue will work on this together

-LEVY INCREASE: Jennifer is going to find out the numbers that each household Taxes will go up on 10,000 and 15,000

APPROVED and Motioned by Nutter second by Berends to increase levy to 10,000 or 15,000 depending how numbers are

-BUDGET: Laura is still waiting on a few numbers and if anyone has some additional expenses to get information to Laura. Will have everything together to discuss at a special meeting and to be approved at December meeting

-BUDGET SPECIAL MEETING: Budget meeting to be held at next meeting date 30 min before board meeting so 6:30pm November 10, 2025

-WEC CONFERENCE: Great conference and Jen learned lots

-WEBER INSPECTION ACTIVITY REPORT: Fred Weber is retiring. Received a new contract with Justin Steinmeyer. All fees and processes will remain the same. APPROVED motion by Nutter Second by Berends for the village of Downing to ACCEPT Steinmeyer Inspections contract.

-OPERATORS LICENSE APPROVAL: None

#### **OTHER BUSINESS**

-Should look at having lines flushed from GC Fire

-Sewer lines are all mapped out and submitted. There is a sewer line crushed but its at a deadend spot and excel put rod through our sewer lines

**“ THE BOARD MAY CONSIDER AND ACT ON ANY AGENDA ITEM”**

**Signed Vouchers and Checks** APPROVED Motioned by Berends Second by Mason

**Motion to Adjourn by Nutter Second by Berends at 8:35 PM**

**VILLAGE CLERK OF DOWNING**

**JENNIFER LAGERSTROM {typed 11-10-2025}**