

Village Of Downing

MEETING Minutes

December 17, 2024

Call to order at 7:00 pm by Luepke

ROLL CALL Village board members—Jim Luepke, Jeremy Nutter, Tom Berends, Laura Lee, and Jennifer Lagerstrom

Reading of November Minutes APPROVED Motioned by Nutter Second by Berends

November Financials APPROVED Motioned by Nutter Second by Berends

Citizen Questions and Concerns None

UNFINISHED BUSINESS

—STREET LIGHTS: Everything is done but Jennifer did receive a call due to the Christmas lights being up on the poles and using electricity. There was a form missed that the village had to sign for approval to put these up. This makes xcel not reliable for any issues with them. This was overseen by xcel. Jennifer and Jim signed the papers and gave all the information they needed. Jennifer will get it to Travis

—SEWER MAIN ON TAINTER/FOREST STREET AND LIFT STATION: after special budget meeting and seeing numbers there is ARPA grant money left over and part of it was approved on 10/21 to go towards the repair of the 3 sections on tainter/forest Jim will call and get the village on the list to be completed. The lift station will receive the rest of the ARPA grant money and after the job is complete we will look at taking part of the sewer CD if needed. Jeremy will call and get the Village on the list

NEW BUSINESS

—APPROVAL OF 2025 BUDGET: 2025 budget APPROVED Motioned by Nutter Second by Berends

—RU UPDATE: Nothing to report

—CEMETERY: the village received email regarding payments to the cemetery in 2022, 2023 and 2024. Jennifer has not paid them due to not receiving anything for village records. So the board has made a decision to send a letter to the cemetery committee and get things in line and a deadline to receive the end of year statements by January 31st of every year and payment sent at the February board meeting. There was a payment made in April 2022 so the Village will submit payment for 2023 and 2024 of \$5,000 at January board meeting to be signed. \$2,500 has been put every year in the budget. APPROVED Motion by Nutter Second by Luepke

—DEAD END SIGN: dead end sign on Forest and Chicago, and signs on Rowley road needed. Jim will call Dustin about the signs needed

-JANUARY CAUCUS: reminder that caucus is January 13th at 6:30 before the board meeting

-WEBER INSPECTION ACTIVITY REPORT: Nothing to report

-OPERATORS LICENSE APPROVAL: Nothing

OTHER BUSINESS:

-Tom stated that the basket is getting full of grease again and needs to be cleaned out. Jennifer will get the number for Weyer Sanitation and give it to Jeremy. Jeremy will call them and see if they are able to do this type of job. If they are, we will get it lined up.

-Jennifer received an email on a safety grant that has money for the village. Jennifer will contact them and fill out a grant if the village meets all requirements to receive this grant. APPROVED motion Nutter second by Luepke

-Received a bill for a hefty amount for putting Christmas lights up and in a previous board meeting things were lined up for getting lights up at NO Charge. There was Discussion between board members on this. The village did not approve this expense so according to bylaws therefore we can not pay this amount.

“ THE BOARD MAY CONSIDER AND ACT ON ANY AGENDA ITEM”

Signed Vouchers and Checks APPROVED Motioned by Nutter Second by Luepke

Motion to Adjourn by Luepke Second by Nutter at 8:10 PM

VILLAGE CLERK OF DOWNING

JENNIFER LAGERSTROM {typed 1-4-2025}